

Graduate Project Manager - Job Description

Responsibilities and Areas of Development:

Project Management

- Support Danu Project Manager and clients on renewable energy projects in the development, pre-construction and construction phases of projects, primarily on the island of Ireland and occasionally also in the UK.
- Learn how to manage project budgets and schedules, including use of MS Project or similar industry standard software.
- Develop an understanding of project costs at different stages of the project.
- Maintain project risk registers, action trackers, change logs, etc.
- Actively participate as a member of Danu's project team, working with colleagues from across project management, electrical engineering, civil engineering, site engineering and H&S safety departments.
- Build up and maintain a strong understanding of the Project Supervisor Design Process (PSDP) or Principal Designer (PD) role.
- Help to prepare Employer's Requirements and other technical documents for inclusion in construction contracts, including:
 - o Turbine Supply Agreement (TSA)
 - o Solar EPC contract
 - o Battery Energy Storage System (BESS) contract
 - o Civil and Electrical Balance of Plant (BoP) contracts
- Participate in management of planning condition discharge on behalf of clients.
- Support clients in obtaining relevant project consents, permits and licences such as CRU licence, road opening licences, felling licences, etc.
- Support PM in dealing with distribution and transmission system operators regarding grid connection contracts and delivery on behalf of clients.
- Develop an understanding of construction contracts.
- Gain knowledge of how to administer construction contracts and develop an understanding the FIDIC "Engineer" role, through participation in:
 - o Reviewing contractors' payment applications;
 - o Preparing contractual letters and notices;
 - o Assessing and determining claims;
 - o Instructing variations; and
 - o Reviewing applications for Take Over.
- Attend construction meetings both on site and remotely.

Industry Knowledge

- Build and maintain knowledge of industry activity, relevant legislation and regulations applicable to the role and how they apply to the renewable and sustainable energy projects in relevant jurisdictions.
- Actively participate in CPD courses.
- Engage with industry contractors, designers, and equipment suppliers to develop an awareness of best in class industry offerings, opportunities for additional efficiencies for Clients or potential cost savings.

Company Development

- At all times consider Danu's reputation in the wider industry by acting with integrity and professionalism.
- Input positively and constructively to Danu project team meetings with the aim of continuously improving Danu's performance and delivery to clients.
- Support Danu teams with administrative tasks and help to build and maintain quality documentation.
- Participate in industry body working groups on behalf of Danu.
- Assist Danu team with identifying new markets and customers for Danu services.

Person Requirements

- Degree qualified, preferably in engineering.
- A keen interest in renewable energy sector and wider sustainability.
- Full driving licence is desirable.
- Good at dealing with people.
- Strong communicator.
- Willingness to learn.
- Strong report writing skills and ability to produce professional, presentable documents.
- Able to work from our Dublin office (hybrid working possible).
- Legally entitled to work in Ireland.

How to Apply

If this is of interest and if you believe you meet the criteria, please send an application letter (maximum two pages) and your CV to info@danuenergy.ie for our consideration. We will aim to respond to all applicants but if we have not replied within 8 weeks your application has not been successful.

We will hold interviews in our Dublin office.